DeAnza 21250 Stevens Creek Blvd., Cupertino, CA 95014 FAX 408.864.8329

Course Substitution Petition

- 1. Complete this form, sign, and date.
- Attach relevant supporting documents with your De Anza Student ID written on each document (e.g. course descriptions, syllabi, copies of transcripts*).
 *Note: copies of other schools' transcripts are acceptable for Division review purposes, but sealed official transcripts must be on file in Admissions and Records prior to any final processing of this petition.
- 3. Submit to the appropriate Academic Division for review (suggestion make a copy for your records first).

Please visit the Counseling and Advising Center for assistance.

Student Information

Stude	ent ID #	Last name		First r	name	Email add	iress		
Cou	irse Substit	tution Info	ormation: comp	plete parts (A)) through (F)				
(A) Ma	ajor you want this	applied to:							E) To substitute for this
(B) Co	ompleted course	#/ID & title (ab	breviate title if needed)) (C) Schoo	ol where completed		(D) Year & term		De Anza course - vrite course ID (e.g. "CIS 22A
(F) Ple	ease explain belo								
					*				
For Div	vision Use				Signature	е		D	ate
Requi	ired Approvals		Division Name						
Re	ecommended 🖵	Yes 🗖 No	Instructor's Name			tor's Signature		Date	
P	ecommended 🗆		Instructor's Name - p	-		-			
R	ecommended 🖵	Yes 🖬 No	Division Dean			s Signature		Date	
Please	state the reasor	n for your recon	nmendation:						
		Approved:	🗆 Yes 🗅 No	By:		Date:			
For A&	D II								