



Inter Club Council Minutes
May 17, 2017
1:30 pm, Student Council Chambers

DRAFT

<http://www.deanza.edu/clubs>
<http://www.facebook.com/deanzaicc>

I <3 Clubbing @ De Anza

1. Call to Order

ICC Chairperson, Shu Ming Liu, called the meeting to order at 1:36 pm

2. Approval of the Minutes – May 10, 2017

Shotokan Karate moved and seconded by Technology & Sustainability to approve the Minutes of May 10, 2017. There were no objections to approve the Minutes. The motion to approve the Minutes of May 10, 2017 was passed by consensus.

3. Approval of Today's Agenda

Saltworks Christian Fellowship moved and seconded by The De Anza Network to approve Today's Agenda. There were no objections to approve the Agenda. The motion to approve Today's Agenda was passed by consensus.

4. Club(s) on Probation

Missed Welcome Week Info Tent: (1)

Grace Fellowship must attend ICC Meetings on May 17 to get off probation

Missed Club Day: (2)

Deep Mind X must attend ICC Meetings on May 17, 24, 31 to get off probation.

NAMI-DA must attend ICC Meetings on May 17 to get off probation.

5. Club(s) on Trial: (1)

Hello World! Code Squad needs to have a New Club Orientation no later than Tue. May 30 by noon

6. Reactivated Club(s): (1)

Math Club will receive \$229.88 from the Inactive Club Accounts

7. New Club(s): (1)

The Pacific Bridge will receive a one time allocation of \$100.00

8. Inactive Club(s): (3)

Physics Club missed Welcome Week and 4 ICC Meetings – 2 Probations

AIR, Biology Club missed Club Day and 4 ICC Meetings – 2 Probations

9. Number of Active Clubs: (61)

<DACL Files/ICC/ICC Agenda-Minutes/ICC Agenda/2016-2017/Spring 2017/Agenda 2017-05-17.doc>

10. Calendars

10.1 ICC/Club Calendar of Events as of 5/16/17

Information is from the Event Planning Request Form

(**New Information in Bold**/ * Money collected)

- May 17 Club Outreach hosted by InterVarsity Christian Fellowship – 10:00 am – 2:00 pm
– Main Quad
- May 18 Spring Carnival – 11:00 am – 1:00 pm – Main Quad
- May 18 Speaker/Music Event hosted by InterVarsity Christian Fellowship – 6:30 pm
– 8:30 pm**
- May 18-25 Badminton Activities – 8:00 pm – 10:00 pm – PE21**
- May 19 *Cultural Show hosted by VSA – 5:00 pm – 8:00 pm – VPAC
- May 19, Jun. 2 Singing Contest 1st & 2nd round hosted by HKSA – 2:00 pm – 6:00 pm
– MCC17**
- May 26 *Chili's Fundraiser hosted by Cheer and Dance – 11:00 am – 11:00 pm –
3951 El Camino Real, Santa Clara, CA 95051**

10.2 DASB Calendar of Events as of 5/16/17

Information is from the Event Planning Request Form

(**New Information in Bold**/ * Money collected)

- May 22-24 Donation Drive hosted by DASB Students Rights and Services – 10:00
am – 1:00 pm – Main Quad**
- June 2 Dodgeball Tournament hosted by DASB Diversity & Events – 2:00 pm – 9:00
pm – PE2**

11. ICC/Club Account Balance Status as of 5/16/17 (New Information in Bold)

Club/ICC Allocation Account	(#41-54730)	\$ 3,414.66
ICC Allocation-New Club Account	(#41-54720)	\$ 300.00
ICC Events Award Account	(#41-54600)	\$ 4,250.00
ICC Capital	(#44-4290)	\$ 5,530.45
ICC Inactive Hold	(#44-4300)	\$ 9,344.45
ICC Scholarship Account	(#44-4310)	\$15,790.51
ICC	(#44-4320)	\$ 2,601.19

12. Business

12.1 Concession Bid for July 1st

(Information taken directly from the ICC Concession Bid Form)

InterVarsity Christian Fellowship – Concession stand funds will be used to fund our end of the year event and equipment needed for the fall quarter.

InterVarsity Christian Fellowship's Concession stand will be held at the Flea Market on July 1st

12.2 Club budget request

Shotokan Karate moved and seconded by Saltworks Christian Fellowship to approve SNO's request of \$800.00 from Club/ICC Allocation Account #41-54730 to SNO (#41-54432-5214) \$800.00 for Service Charge for staff salary for assistance/use of the VPAC for the nursing program pinning ceremony on Thursday, June 29, 2017. There were no objections to end discussion. The motion to approve SNO's request of \$800.00 from Club/ICC Allocation Account #41-54730 to SNO (#41-54432-5214) \$800.00 for Service Charge for staff salary for assistance/use of the VPAC for the nursing program pinning ceremony on Thursday, June 29, 2017 was passed by consensus.

Shotokan Karate moved and seconded by 4 Elements Hip Hop to approve HKSA's request of \$550.00 from Club/ICC Allocation Account #41-54730 to HKSA (#41-54272-4010) \$100.00 for Supplies for Room Decoration on May 19, (#41-54272-4060) \$50.00 for 20-30 Printing posters, (#41-54272-5214) \$400.00 for Technical Services, 4 Professional Performers on May 19, MCC 17. There were no objections to end discussion. The motion to approve HKSA's request of \$550.00 from Club/ICC Allocation Account #41-54730 to HKSA (#41-54272-4010) \$100.00 for Supplies for Room Decoration on May 19, (#41-54272-4060) \$50.00 for 20-30 Printing posters, (#41-54272-5214) \$400.00 for Technical Services, 4 Professional Performers on May 19, MCC 17 was passed by consensus.

12.3 ICC Code Proposed Changes

ICC Chairperson, Shu Ming Liu reviewed the proposed changes to the ICC Financial Code. The voting will occur at the next ICC Meeting.

ARTICLE II. MEMBERSHIP AND DUTIES

Section 1. ICC Officers

E. ICC Officers Attendance & Duties

4 points each Club Day, Spring Carnival, **ICC Scholarship Concession Stand**
~~ICC Emergency Relief Concessions Stand~~, Fall Dance.

Section 3. Club

B. Duties and Responsibilities

1. Have a current Club **Financial Officer** Roster on file in the Student Accounts Office.

8. Participate in all Club Days during the designated time.

f. There will be a \$25 fine for any club that fails to clean up its area at Club Day or failed to show up for a performance slot, that will go to the ICC ~~#44-4320~~ **Emergency Relief Fund**.

ARTICLE VII. MUTUAL RESPECT

- I. Any violations of Article ~~VII~~ ~~VI~~ may lead to club probation or inactive status (see Article X, Section 1 and 2).

ARTICLE VIII. ELECTIONS

Section 1. ICC Officers

A. Term of office

The ICC Officers shall serve for one year during the **ninth (9th)** ~~tenth (10th)~~ week of Winter Quarter and ending the **ninth (9th)** ~~tenth (10th)~~ week of Winter Quarter the following year.

B. Election Process

1. The election of the ICC Officers shall be held during the **Fifth (5th) Sixth (6th) Seventh (7th)** ~~Sixth (6th) Seventh (7th), and Eighth (8th)~~ Week if needed in the Winter Quarter. Applications for position shall be due no later than the **Fifth (5th)** ~~Sixth (6th)~~ Monday of the Winter quarter by 4:00 pm for the Office of College Life to confirm the eligibility of the candidates.
2. In the event that there are no candidates for an ICC officer then it will be extended for two weeks after original deadline.
3. ICC Officers shall be elected by a quorum vote of active ICC Representatives present at that ICC Meeting. In the event that there are three (3) or more candidates and no one person receives a quorum of votes then the top two (2) candidates will participate in a run-off election. New officers will be sworn in upon completion of elections at the **ninth (9th)** ~~tenth (10th)~~ week of the Winter Quarter.

C. Vacancies

1. In the event that any officer resigns or is removed from office, then an election will be held as soon as possible. If a vacancy occurs after the **5th 6th** week in the fall quarter or during the winter quarter then the ICC position may not be filled.

ARTICLE XI. CLUB PROBATION

Section 2. Inactive Status

- E. The ICC shall freeze the account of a club made inactive. The funds will revert to the ICC Scholarship account ~~#44-4310 (75%) and ICC Emergency Relief (25%)~~ if the club remains inactive for a period of one calendar year from the date that club was made inactive. Under no circumstances will the funds be returned.

ARTICLE XII. FINANCES AND EQUIPMENT

Section 3. Posting

- B. If there is a violation within the academic year a \$25 fine will be deducted from the club going to the ICC #44-4320 ~~Emergency Relief fund~~.

1.If the club has less than \$25 left in their account to pay off their ICC #44-4320 ~~Emergency Relief~~ Fine, then the ICC Officers will determine what community services the club must do instead of the fine.

12.4 ICC Logo Suggestions

Since there were no ICC logo suggestions submitted from De Anza Clubs, then the ICC Logo will be designed by a hired designer.

13. Reports

ICC Chairperson: Shu Ming Liu

1. We'll be having the Financial Orientation next week in place of our general meeting. Send at least one club officer that is either the President, VP, or Treasurer. The orientation is really important for new club officers to get a handle on financial matters regarding the ICC.

ICC Chair of Finance: Kerry Harris

1. If your club needs funds for website support, advertising, supplies or printing submit a budget request!
2. Clubs who received ICC funds be sure to turn in receipts to student accounts, or unused funds will be transferred back to ICC allocation account #41-54730

ICC Chair of Programs: Roxane Leung

1. Clubs can still sign up as volunteers for Spring Carnival this Thursday (11am-1pm)
2. Clubs who are doing the concession bid in June please confirm and book an orientation date with me

ICC Chair of Marketing: Mevani Gotama

1. For the Spring Finale, I need you guys to submit your club member photo with "I LOVE CLUBBING" or just any photos from your club event this quarter. Please email all of the photos to me to get a chance of \$50 drawing.
2. Follow our facebook @DEANZAICC

DASB Liaison: Ruby Khan & Heyman C.Wong

No Report

ICC Advisor: La Donna Yumori-Kaku

1. Club Meetings for the Summer, Fall 2017: Please turn in the Meeting Room Request and Dining Room Info Table Request Form (Light purple form) as soon as possible.

- Requests are processed in the order received.
2. New Student Orientation Classes: I need student club officers and members to help me with the classes as group leaders/presenters. You will be paired up with an experienced student for presentations. Drawing for \$50 for clubs for Fall/Winter/Spring or Summer classes. Sign up and I will send you emails with dates/times of classes. Sign up forms on Blur Bulletin Board, behind photo screen in Office of College Life and next to the sign-in sheets at the ICC Meeting.
 3. De Anza Graduation: Friday June 30, 5:00 pm – 7:30 pm I need Club Volunteers will be needed to staff Information Booth, help pass out Graduation Programs to audience, and pass out Graduation Programs and water to Graduates. Graduation starts at 6:00 pm Sign up on Clipboard- Win (2)\$50 Drawing will be given in Fall, 2017. Sign up by Friday, June 23 on Clipboard in Office of College Life. Volunteer will receive De Anza T-Shirt to wear at Graduation.
 4. REMINDER: ICC Mandatory Financial Orientation Mtg Wed. May 24, 1:30 pm - 2:30 pm in the Student Council Chambers. Please send the Club President or Vice President or Treasurer to this meeting. If a student is a one of these club officers for 2 different clubs then that student may represent two clubs. Failure to send one of these officers will put the club on Probation. There us No ICC mtg. Please do not send the ICC Rep unless they are also the Club President or Vice President or Treasurer.

14. Announcements

Eco Pass - Stop the increase in Eco Pass fares
 DASB Enviromental Committee, TRANSITION De Anza, and De Anza's Political Revolution are inviting all clubs to sign the petition to stop the Eco Pass price increase and encourage others both in and out of your respectuve clubs to also sign. If you are against this increase, we encourage you ro testify/share your story to the VTA Board of Directors on June 1st at the Santa Clara County Government Center at 5:30 pm. If you want more information or if you need help signing your story, please e-mail us at escommittee.dasb@gmail.com

15. Roll Call

	Present	Absent	Probation Present	Probation Absent
4 Elements Hip Hop Club	X			
Anime Club	X			
Auto Technology	X			
Badminton Club	X			
Cheer and Dance Team	X			
Chemistry Club	X			
Chinese Student & Scholars Association (CSSA)	X			
Circle K	X			
Clean Energy Club		X		
Competitive Gamers Club	X			
Cyber Security Club	X			

DECA	X			
Deep Mind X				X
Desi Student Association (DSA)	X			
Developers' Guild	X			
Engineering Technology Club (ETC)	X			
eSports	X			
Ethical International Career Planning	X			
Explorers' Nest	X			
Fellowship of Overseas Students (FOS)	X			
Filmmakers Union	X			
G.R.A.N.D	X			
Go Club		X		
Grace Fellowship				X
Hong Kong Student Association (HKSA)	X			
IDEA	X			
	Present	Absent	Probation Present	Probation Absent
International Student Volunteers (ISV)	X			
InterVarsity Christian Fellowship at De Anza	X			
Iranian Student Association (ISA)		X		
Japanese and American Association (JAA)	X			
K-Pop Dance Club	X			
Koala Tree	X			
Korean Student Association (KSA)		X		
M.E.Ch.A	X			
Marketing Club	X			
Math Club	X			
Medical Outreach Association (MOA)	X			
Muslim Student Association (MSA)	X			
NAMI-DA			X	
Outdoor Club	X			
Permias Indonesian Student Organization (PISO)	X			
De Anza's Political Revolution	X			
Pop Music Club		X		
Psychology	X			
PUSO		X		
Saltworks Christian Fellowship	X			
Second Journey	X			
Shotokan Karate	X			
Statistics Club (DASC)	X			
Student Nurse Organization (SNO)	X			
Students of Success		X		
Table Tennis	X			
Taiwanese Student Association (TSA)	X			
Tech & Business Association	X			

Technology & Sustainability	X			
The De Anza Network	X			
The Helping Hands	X			
The Pacific Bridge	X			
UNICEF De Anza	X			
Vietnamese Student Association (VSA)	X			
Women Empowered		X		
TOTAL	50	8	1	2

16. Adjournment

ICC Chairperson, Shu Ming Liu, adjourned the meeting at 2:09 pm

Respectfully submitted,

Jayne Kangley
ICC Secretary