



ICC Advisor's Report
Wednesday, January 30, 2019

La Donna Yumori – Kaku, ICC Advisor
(408) 864-8692

<http://www.deanza.edu/clubs>

Office Hours: Sign up on Club Room Door

Mon: 10:30 a.m. – 11:30 a.m.

Tu/Th: 9:30 a.m. – 11:30 a.m.

If I am not in the ICC Office, Please check inside the Student Activities Office

(New Info is in bold text)

F.Y.I.

- 1. Club Day: Another Great Club Day!! But ... Next Club Day I want ALL the clubs to have a Club Banner!!! Come to the ICC Agenda Meeting between 1:30 pm – 2:25 pm, with your Club Budget Form, Club Account Balance and design of banner. Meeting between 1:30 pm – 2:25 pm in the Student Council Chambers B/C.**
- 2. Club Meeting Rooms: Please take trash outside. Any items left in room go to the Campus Police Office who accept lost items except water bottles. Please sit on chairs and NOT on the tables. Thanks!**
- 3. Club Activities: Please plan in advance at least 12 working days for a club event. There are different offices that reserve the facility, tables, and chairs. Also you want to advertise the event to be successful! Please do not advertise an event that hasn't been scheduled officially by using an Event Planning Request Form or an Off Campus Form.**
- 4. Club Reimbursements: For refreshments please: List date and # of people who were there. For Printing, please list the # of flyers printed and attach a copy of the flyer printed to the requisition.**

ICC Important Dates

- **Wed. Jan. 30, Feb. 6, Feb 13** ICC Elections
- **Wed. Mar. 6** ICC Winter Finale Reception/New ICC Officers Sworn In

Sign Up on Clipboards at ICC Meeting/ Office of College Life

New Student Orientation Classes