Follow up with College Council

November 2, 2021

ZOOM Meeting_10:30am

Attendees (names taken from ZOOM screen):
- Sushini Chand (guest)
- Cheryl Jaeger Balm (guest)
- Tim Shively
- Mary Pape
- Mylinh Pham
- So Kam Lee
- Keri Kirkpatrick
- Pippa Gibson
- Jennifer Mahato

November 8, 2021
ZOOM Meeting with Task Force_10:00am

Attendees (names taken from ZOOM screen):
- Laureen Balducci
- Eric Mendoza
- Keri Kirkpatrick
- Mary Pape
- Melinda Hughes
- Scott Olsen
- Tim Shively
- Jennifer Mahato

Next Steps:

- Update website
  - With accurate timeline (include upcoming meetings & timeframe for overall shared governance revision implementation date)
  - With a Q&A online
- Create and post a Feedback Form
  - Recommendation was to put it on the taskforce website now (so we can start collect information soon)
- Post the ZOOM Office hour links (Fridays) on the taskforce website now
- Meet with the following groups:
  - Academic Senate: Tim and Melinda
    - November 15, 2021
  - Classified Senate: Scott and Keri
    - November 9, 2021
  - DASG: Laureen and Mary (through Dennis or Hyon-Chu)

- - - TBD
  - APBT: Jennifer and Pippa
    - - TBD
  - SSPBT: (Tim), Laureen, Keri
    - - December 2, 2021
  - IPBT: Mary and Eric
    - - TBD
  - Campus Facilities: Jennifer and Eric
    - - January 25, 2022
  - <mark>Consider going back to College Council (each month provide update)</mark>
    - - 15 minutes standing at each College Council for updates…feedback will be collected outside of the meeting
  - May extend down to Dean's meeting; individual departments; etc. (added 11/8/2021)
- <mark>Schedule Townhalls in January</mark> ~~before Winter break~~ (can we ask Communication to help support this process)
  - Collect question ahead of time
- Survey/<mark>Feedback</mark> (more broad collection of feedback, QuickNews, etc.) following update before final
  - Q&A (addressed via website/online)
  - QuickNews updates ongoing (timeline TBD)
- Present final at College Council

Questions/Input from guests:

- ADD Slide: Start with problem that we are trying to solve
  - Transparency
  - Participation
  - Communication
- Put the mission/charge of each unit identified in the slide (for existing committees and new)
- Define charge & proposed chair
  - Doesn't need complete membership
- <mark>Show the definition for subcommittees – need to develop</mark>
- Slide 6 questioned (this is existing Shared Governance flow chart – where is this posted? And, it may not be accurate). Leave as is-it is part of the history.
- Slide 7 – Proposal, looks like senates are cut out of budgeting process? Revise senates to report to college council (not to President). <mark>Add another set of arrows Slide needs to be revised.</mark>
- College Council – the reorganization (Classified & Academic co-chairs; possibly with DASG as a tri-chair); vote on recommendations then puts it forward to the President.
  - One idea is rotating chair – in lieu of chairs from each constituency
  - Where is the "Operational" category to represent those non-academic and non-student service areas
    - - Custodial
    - - Grounds
    - - Dining Services
- https://www.deanza.edu/gov/college_council/members.html

ADDED Notes (11/8/2021):

1. Planning Resource Committee relationship slide (one committee with many reps – would like to see definition around the smaller sub-committees)
2. Planning Review Evaluation Team (part of the PRC) – what is their charge (brief description). Is this committee or committees?
3. There is confusion about what the Institutional Effectiveness Committee is - we may want to make explicit that that is a rebranding of the already existing College Planning Committee.
4. Gender & Sexuality Office – how does this office get "affinity" group status. Are there definitions around this status? May need to present it to Academic Senate (Melinda will look into this with Chesa). Should include this group as affinity on our slides.
5. Conversation with Senior Staff & President – send email
6. Invitation to others to be part of the task force!!!! But let them know this is a working group.