

MINUTES
DASB BUDGET AND FINANCE COMMITTEE MEETING
Wednesday, November 27, 2002
2:00 pm
Santa Cruz Room

Call to Order

Meeting called to order at 2:05 pm by Colin Pickel.

Roll Call

Name	Present	Absent	Late	Left Early
Colin Pickel	X			
Janae LoPresti	X			
Melecia Navarro	X			
Kamran Hassan	X			
Kitty Lam	X			
Dang Le	X			
Claudia Villatoro	X			

Guests: Jennifer de Leon, Betty Duong, Christina Smith, Allen Frische

Advisors: Dr. John Cогnetta, Lisa Ross-Kirk, Jennifer Nguyen

Public Comments

Gary B. Fisher presented information for the Chemistry Department funding request for hot plate stirrers.

Dang Le presented information for the DASB Office Supplies Account funding request.

Lisa Ross-Kirk presented information for the Bad Debt Expense funding request.

Betty Duong presented information for the Asian Pacific American Literary and Art Anthology funding request.

Consent Calendar

- Line item transfer in the amount of \$150.00 from object code 4010 (Supplies) to object code 6420 (Capital) in account 41-551320 (Student Accounts Office Supplies) to cover the cost of a new chair needed for the office as the chair of the inquiry terminal is broken.

Lisa Ross-Kirk presented information for the line item transfer request.

Melecia Navarro moved to approve the consent calendar.

Janae LoPresti seconded the motion.

Motion passed by consensus.

Business**DISCUSSION/ACTION**

- DASB Office Supplies Account Request

This item is to discuss funding in the amount of \$1,500.00 for the DASB Office Supplies Account (account # 41-51180).

Presenter: Dang Le

Dang Le moved to approve \$1,500 from account 41-52102 (Winter/Spring Special Allocations) for the DASB Office Supplies Account (account # 41-51180).

Melecia Navarro seconded the motion.

Discussion occurred.

Colin Pickel moved to postpone this item until next meeting.

Kamran Hassan seconded the motion.

Motion to postpone passed by consensus.

DISCUSSION/ACTION

3. Bad Debt Expense

This item is to discuss funding in the amount of \$10,000.00 for the DASB Bad Debt Expense to the district for uncollected DASB Membership Fees.

Presenter: Lisa Ross-Kirk

Discussion occurred.

Melecia Navarro moved to approve \$10,000 from account 41-52102 (Winter/Spring Special Allocations) for the DASB Bad Debt Expense.

Colin Pickel seconded the motion.

Motion passed by consensus.

DISCUSSION/ACTION

4. Asian Pacific American Literary and Art Anthology

This item is to discuss funding in the amount of \$4,000.00 for an Asian Pacific American Literary and Art Anthology Scholarship.

Presenter: Betty Duong

Discussion occurred.

Melecia Navarro moved to approve \$3,700 from account 41-52102 (Winter/Spring Special Allocations) for the scholarships and printing costs of the Asian Pacific American Literary and Art Anthology.

Janae LoPresti seconded the motion.

Discussion occurred.

Kitty Lam moved to amend the motion by replacing \$3,700 for the scholarships and printing costs with \$1,700 for the scholarships only.

There was no second, amendment died.

Dang Le moved to end discussion.

Jana LoPresti seconded the motion.

Motion to end discussion passed by consensus.

Motion to fund \$3,700 passed with 5 yes to 2 no votes.

DISCUSSION/ACTION

5. Chemistry Department Funding Request

This item is to discuss funding in the amount of \$4,800.00 to purchase Hot Plate Stirrers for the De Anza College Chemistry Department.

Presenter: Gary B. Fisher

Discussion occurred.

Colin Pickel moved to approve \$2,100 from account 41-52102 (Winter/Spring Special Allocations) for the De Anza College Chemistry Department to purchase Hot Plate Stirrers.

Janae LoPresti seconded the motion.

Discussion occurred.

The funding amount was amended to \$2,400 through a consensus of the committee.

Motion to fund \$2,400 was approved by consensus.

Approval of Minutes

There were no minutes to approve.

Burning Issues

Colin Pickel brought up the issue of the January 15, 2003 meeting to discuss the Campus Center and asked for a list of questions and outcomes for the meeting.

Announcements/Informational Reports

Anthony Choice brought forward information concerning the De Anza Cottages and the possibility of their historical preservation and restoration.

Melecia Navarro announced that the Thanksgiving Dinner event went well today.

Nathaniel L. Butler expressed his hope that the Budget and Finance Committee will have a different meeting schedule next quarter that would be more accommodating to the ICC officers being able to attend.

Jennifer de Leon announced that the DASB Technology Committee is discussing the possibility of getting new computers for the DASB Senate office.

Anthony Choice inquired about the marquee project.

Adjournment

Meeting adjourned at 3:07 pm by Colin Pickel.

Submitted By:

Dennis Shannakian
Acting DASB Secretary
Approved Wednesday January 22, 2003