



## DASG SENATE MEETING MINUTES

Wednesday, November 10, 2021

4:00 pm

Remotely Via Zoom

**Chair:** Anahí Ruvalcaba

**Contact:** [dasgpresident@fhda.edu](mailto:dasgpresident@fhda.edu)

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Senate Fall 2021

Join Zoom Meeting

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Call to Order

- Anahi R. called this meeting to order at 4:03 PM.

Roll Call

First Name	Last Name	Present	Excused	Absent	Late
Anahi	Ruvalcaba	X			
Sarah	Morales		X		X
Sharon	Utomo	X			
Helya	Bahari	X			
Sunnie	Chen	X			
Luiza	Eloy	X			
Catherine	Le				X
Afizah	Ghazali	X			
Erin	Valdecanas	X			
Justin	Toh	X			
Anyia	Bergstrom	X			

Karin	Budi	X		
Adel	Burieva			X
Anita	Chamraj	X		
Rose	Chan		X	
Mohamed	Elmashad	X		
Nicole	Howard	X		
Saskia	Latievarya		X	
Charlaine	Rusli Jo	X		
Sara	Sangari	X		
Ivy	Sim	X		
Fiza	Syed		X	
Joandra	Teja	X		
Alexander Jason	Tjahjadi	X		
Peter	Tran	X		
Dimitri Jason	Yanovskyi You	X		X

#### Approval of Minutes

- November 3, 2021
- Anita C: made motion to approve November 3, 2021 meeting minutes.
- Sunnie C: requested corrections to be made to the minutes.
- Sunnie C: ASFC announcement moved from internal committee report to shared governance report. Add announcement of Foothill President removal and induction of new Foothill President Bernadine Chuck Fong, who previously has served as Foothill's President.
- Afiza G: ES is hosting EcoLiving event, not Equal Living event.
- Sharon U: Budget interviews are going to be conducted in the upcoming weeks, not next week.
- Sharon U. moved to approve the corrected minutes of November 3, 2021.
- Anita C. seconded the motion. No objections were made.

#### Public Comments

*Please Note: This segment of the meeting is reserved for members of the public to address the DASG Senate on any matter of concern that is within the legislative jurisdiction of the Board. A time limit of two (2) minutes per speaker shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASG Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).*

### Advisor Announcements

- Hyon-Chu B.: Need one DASG rep to serve on the student panel for the Return-to-Campus Town Hall on Friday, December 3, 10 a.m.-12 noon. Please let me know if you would like to be the DASG rep. Thanks.
- Dennis S: Request 2 student representatives to serve on an important committee- Shared Governance task force. For more information:  
<https://www.deanza.edu/gov/review/>
- Maritza A.: Office of College Life Newsletter officially rolls out officially beginning in the Winter quarter, but a preliminary newsletter is planned on being sent out in December. For those interested in giving feedback on the newsletter, get in touch with the marketing committee.
- Sunnie C.: Asked what times the shared governance task force meetings occur.
- Maritza A.: The shared governance task force meets very Monday from 10-11 AM. Contact Maritza or Dennis for those interested.
- Afizah G: Marketing meets on Mondays, 10:30 to 12:00 pm for those interested in the newsletter.

*Please note: Advisors are limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.*

### Senate Announcements

*Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.*

### Student Trustee Announcements

*Please note: The Student Trustee is limited to ten minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.*

- Michelle F: Long Beach City College started safe parking program to help homeless students allow them to park safely overnight between certain hours. They are looking into bringing that program over to De Anza College.

### Shared Governance Reports

- Anita C: IPBT reviewed the hiring prioritization timeline and deliberated on adding two diversity positions (1 ASLR and 1 E & E). The vote on accepting/rejecting these positions has been pushed out to next week.
- Luiza E: attended a DBAC (District Budget Advisory Committee) meeting that highlighted the difference between DBAC and HRAC (human resources, procedures, and policy). EnD has reached out to psych services about the possibility of having a support group for student leaders.
- Sunnie C: ASFC met last week to work on drafting a letter to students about the issue of the No Confidence vote with the Foothill College President. They are planning an event on healing form for Foothill Students with other medical organizations on campus. Foothill has also begun to allow clubs to meet on campus, and they are working on events and awareness for Native American Heritage month.

### Inter Club Council Reports

- ICC did not meet this week.

### Internal Committee Reports

- Justin T: Flea Market had a team bonding session where members watched Justin T. eat beef stew.
- Sharon U: Finance committee held mock interviews between senators and prospective interns and Hyon Chu B. and Dennis S. to prepare for upcoming budget interviews. Finance also hired 2 interns, which will be put in the senate's consent calendars for next week's meeting.
- Erin V: LAC met to discuss bylaws changes such as the addition of the De Anza student trustee to the senate; they also discussed the possibility of a paid senate.
- Afiza G: ES is preparing for their EcoLiving event and postponed challenge to winter quarter. They also discussed environmental justice implementation.
- Luiza E: EnD is missing two senators to fill out their form. They are working on a student leader group with psych services to provide resources available for the senate. Informational flyers about with stories about shared experiences in honor of Native American Heritage month will go out. EnD has postponed their meeting to Friday at 8:30 am due to Veteran's Day as well.
- Sunnie C: Marketing and Communications Committee has extended their meeting times by 30 minutes. They discussed social media accountability as well as expanding areas to report sexual harassment and advertisement by making an infographic that cannot be stagnant.
- Anya B: Their chair could not make their meeting, so they will host a make-up meeting tonight. They are finalizing the midterm check in event.

### Consent Calendar

1. Appoint Jessica Lukius as an intern for the DASG Marketing and Communications Committee
2. Appoint Anita Chamraj as DASG Canvas Shell Officer
  - Erin V. made a motion to approve the consent calendar.
  - Afizah G. seconded this motion. No objections were made.

## Business Items

### 1. INFORMATION/DISCUSSION/ACTION

Title: DASG Bylaws Changes

Description: This item is to review and approve suggested changes to the DASG Bylaws.

Calendar: 10/20 First Reading, 10/27 Second Reading, 11/3 Third Reading, 11/10 Vote

Presenter: Erin Valdecanas

Time: 15 minutes

- Erin V: Presented the first business items that reviews changes made to the DASG Bylaws such as the addition of the Student Trustee as an official senate member, part of Executive Advisory Committee, and to not increase the number of senators but to keep the quantity at 30.
- Dennis S: Asked if there needs clarification in the Bylaws that the student trustee is a member of senate, not just EAC?
- Sharon U and Anita C: The clarification about the student trustee being considered a senator should be included.
- Dennis S: Altered *Article 2: Section 1: Representation* of the Bylaws to change what the DASG senate is comprised of to include the Student Trustee.
- Sunnie C and Luiza E: asked for clarification if ICC chair considered a Senator, running with Senator election.
- Erin V: ICC Chairperson is considered as a senator; they run alongside the other senators in the senatorial election and is elected by the students. ICC Chair is the only person who can serve on ICC and Student Government.
- Maritza: ICC is considered their own internal committee. They serve as liaison between ICC and DASG, similar to how FH has done it.
- Hyon Chu: ICC senator helps expand DASG visibility on campus through the reach of student clubs.
- Afizah G: Made a motion to extend time for this topic by 10 minutes.
- Alexander J.: Seconded this motion. No objections.
- Michelle F: Asked if the Student Trustee holds the same responsibilities as a senator including serving on internal committees, completing field hours, etc.
- Dennis S: Yes, unless input exceptions.
- Dennis S: Made note of the changes in the Bylaws to input a deadline for training and onboarding for midterm rolling election senators under the Vice President's responsibilities. Training and onboarding shall take place within one week of new senators getting appointed.
- Afizah G: Made a motion to extend this topic by 5 minutes.
- Sharon U: Seconded the motion to extend this topic by 5 minutes. No objections
- Dennis S: Asked if any changes for Section 14: ICC description and responsibilities should be made
- Sarah M. VP was not present to comment on changes made to her position, Erin V. said to rely on comments of other senators.
- Sara S. made a motion to approve changes to bylaws.
- Anita seconded this motion. No objections were made.

2. INFORMATION/DISCUSSION

Title: DASG/Campus updates

Description: This item is to inform and discuss DASG Marketing and Communications progress and plan on how DASG will be able to allow students to feel empowered and knowledgeable about what is happening in our community. Discussion will occur and possible collaboration between the DASG senate and DASC Internal Committees.

Presenter: Sunnie Chen

Time: 15 minutes

- Sunnie C: Presented on what topics DASG M&C is working on informing the students with: scholarships, events, shared governance reports, mental health and counseling resources, campus updates, internships, jobs, volunteer, transfer info, mentors @DA, upcoming dates, and much more.
- They are planning on sharing the information through many avenues: social media, canvas shell, newsletter, clubs to spread information, professor canvas announcements
- Marketing Submission Form is created for students to submit their announcements.
- Luiza E: include ICC in it

3. INFORMATION/DISCUSSION/ACTION

Title: Why Gender-Neutral Restrooms Matter, AB1732, and AB1266

Description: Inform why Gender-Neutral Restrooms are important to Trans & Non-Binary Individuals, what AB1732 and AB1266 is.

Presenter: Saskia Latievarya

Time: 10 minutes

- This item is tabled once again due to absent presenter who previously requested an absence of leave. No objections were made.

#### 4. INFORMATION/DISCUSSION

Title: DASG Office Hours

Description: This item is to discuss the inefficiency of our current DASG office hours system, and to work together on coming up with a solution.

Presenter: Sunnie Chen

Time: 10 minutes

- Hyon Chu: Senator office hours (OH) are not advertised anywhere. Asked senators to submit their OH to Dennis to be posted on senator information website.
- Anita C: OH times were already in the form that senators had to turn in during the summer.
- Discussion/Solution Brainstorming on how to help students best and spread notice of senator OH
- 1) Add office hours to senator email signature.
- 2) Erin V: Put on home of DASG senator information rather than separate tab.
- 3) Send to QuickNotes
- 4) Sunnie C: each officer designates an hour to respond to X comments on social media
- 5) Afizah G: Suggested the usage of Discord over Zoom for holding of office hours.
- 6) Catherine L. suggested IG live/reels; Alexander J. suggested DASG TikTok account.
- Sharon U: Last year, there was a clear spreadsheet of all officer information and OH posted to discord.
- Luiza E.: move to extend time by 5 minutes
- Afizah G.: seconded the motion to extend time. No objections
- Erin V: Asks how to keep track of idea #4 and if they count as part of field hours.
- Luiza E: Suggested 1 topic/comment equates to 1 hour because Afizah G. spent well over an hour with student on their topic

#### ~~5. INFORMATION/DISCUSSION~~

~~Title: December Fundraiser/Cultural Fair~~

~~Description: This item is to explain the year-end fundraiser and discuss how the senate can help.~~

~~Presenters: Justin Toh~~

~~Time: 20 minutes~~

- This item was removed due the December Fundraiser/Cultural Fair being postponed to February/March.

## 6. INFORMATION/DISCUSSION

Title: DASG Outreach to Students

Description: This item is to discuss possibly connecting with the Office of Communications and using their resources such as their quick notes and possibly collaborate with them.

Presenter: Anahí Ruvalcaba

Time: 10 minutes

- Sarah M: suggested promotional video of senate in winter quarter.
- Anahi R: Expressed lack of reach with students; even herself and Sarah M. prior to running did not have clear knowledge of how DASG exactly ran.
- Sunnie C: Suggested having links to committees' page, forming an intern outreach committee, and the promotional video of the senators could be put in Canvas Shell as well.
- Jason Guowei Y: I met with Dr. Holmes last week. He also suggested that we reach out to the office of communication to pass out our message and upcoming events through the weekly email campus update.
- Anahi R: Suggested taking responsibility of inputting announcements into QuickNotes due to the reported burnout from her fellow senators.
- Sunnie reminded that this responsibility is written in marketing bylaws.



## 7. INFORMATION/ACTION

Title: Fill out forms and documents

Description: This item is to dedicate a few minutes to have senators fill out the equity and diversity demographic form, as well as Marketing and Communications/Elections' intern/election outreach document.

Presenter: Sunnie Chen, Luiza Eloy, Sarah Morales

Time: 8 minutes

- Luiza E: Two more people need to fill out the survey. Survey is anonymous, and it was sent through the DASG Facebook group chat.
- Sunnie C: Include winter election dates in e-mail sent out. Put down 4 contacts on the spreadsheet that the email "DASG Senate and Intern Opportunities" document is sent out to, highlight when finished
- Sarah M.: Instructed senators to send out informational e-mail to contacts; this activity counts as field hours under outreach.
- Winter Election Dates
- Application Deadline: Monday, January 31, 2022 by 4:00 PM Online
- MANDATORY Candidates' Orientation Meeting: Wednesday, February 2, 2022 at 2:30 PM
- Makeup Candidates' Orientation Meeting: Thursday, February 4, 2022 at 11:30 am
- Election Information Sessions:
- Monday dates: 1/31/2022, from 2:00 pm – 3:00 pm
- Tuesday dates: 1/18/2022 & 1/25/2022, from 6:00 pm – 7:00 pm
- Wednesday dates: 1/19/2022 & 1/26/2022, from 2:30 pm – 3:30 pm
- Thursday dates: 1/20/2022 & 1/27/2022 from 1:30 pm – 2:30 pm
- Afizah G: Motion to extend time by 5 minutes.
- Sarah M: seconded the motion to extend time.

### Introduction and Approval of Prospective Senators

- Amy Huang, 2<sup>nd</sup> meeting
- Bianca Chen, 1<sup>st</sup> meeting

### Public Comments

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- Hyon Chu: Senators need to spread the word to students to run for elections and attend information sessions that are not mandatory but very helpful.
- Anahi R: Brought attention of overworked senators. Two people have requested leaves, she has heard and seen concern about a pause within senate. This decision will be discussed with other executives, but as for now, next week's senate meeting will proceed as normal.
- Hyon Chu: Consider cancelling Wednesday Nov 24<sup>th</sup>, day before Thanksgiving, senate meeting. This has been done in previous years.

### Senate Announcements

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### Student Trustee Announcements

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### Adjournment

- Anahi R. adjourned this meeting at 6:34 PM.

### Upcoming Events

- Luiza E: Mentors @ De Anza is hosting a Transfer Panel Series. The private/out of state panel is occurring this Saturday, November 13, from 4-6 PM featuring USC and Georgia Tech. Those interested may register using the zoom link:
- <https://fhda-edu.zoom.us/meeting/register/tJYqdeGrrj0vHtDhbRa39VLsyQh9gJlVoy3W>
- Luiza E: PSYCH CLUB: For those who are either a psychology or cognitive science student or are just interested in the major itself... we will host a psychology/cognitive science panel this Friday, November 12th at 2 PM - 3 PM.
- Hyon Chu: Friday, Dec 3rd 10am-noon-District wide Return to Campus Town Hall. Need one Senator to serve on student panel. There will be other students on the panel but just need one from Senate. Please let me know if you are interested.
- Sunnie C: Facebook group chat recently sent out a flyer about the upcoming town hall event, so it is not cancelled. Next week, active minds club is doing a shaving cream foam art activity.
- Sarah M: Feed the block event
- Catherine L: Asked how to help with town hall event if it is pushed back due to low advertisement. Agreed to Hyon-Chu's request to sit on the district's town hall meeting panel.

- Hyon Chu: Pushed back town hall event due to low advertisement and asked Catherine to sit on panel for district's town hall meeting return to campus panel. Winter quarter will remain the same as this quarter. PNE co-sponsor the event to count it as PNE's event of the quarter. Attendance of other senators would count as field hours as well.