I. Program Description

A. What is the primary mission of your program? (check all that apply)

☐ Basic Skills   ☐ Cultural and Personal Enrichment
☒ Transfer   ☐ Academic Support/Learning Resources
☐ Career/Technical

B. Program Description

1   If applicable, note the number of certificates and degrees that have been awarded in the previous academic year. *Http://research.fhda.edu/factbook/deanzadegrees/dadivisions.htm* (CTE programs also refer to the CTE Program Review Addenda report at: *www.deanza.edu/gov/IPBT/resources.html;* it will be posted by 3/14/11.)

☐ # Certificates of Achievement
☐ # Certificate of Achievement-
1 # AS, AA Degrees

2   If the program serves staff or students in a capacity *other than traditional instruction*, e.g. tutorial support, please answer the following two questions. Otherwise, skip to section **II** below.

a. How many people are served?

☐ # Students   ☐ # Staff
☐ # Faculty

b. Number of employees associated with the program?

☐ # Students   ☐ # Faculty
☐ # Staff   ☐ # Part-Time Faculty

II. Methods of Evaluation and Assessment

A. Attach the "Program Review Data Sheet" (refer to: *http://research.fhda.edu/programreview/programreview.htm*). Briefly, address student success data relative to your program by answering the items listed below:

1   Growth or decline in underrepresented populations (Latina/o, African Ancestry, Pacific Islander, Filipino)

Explanation:	No significant change, slight growth

2   Trends related to closing the student equity gap relative to the college's stated goals: (refer to *http://www.deanza.edu/president/EducationalMasterPlan2010-2015Final.pdf*, p.16

Explanation:	Tutorial services

3   What progress or achievement has the program made relative to the plans stated in the 2008 Comprehensive Program Review, Section III.B, towards decreasing the student equity gap?

Explanation:	Outreach activities,

4   Overall enrollment growth or decline of all student populations

Explanation:	No change

B. Did your program implement any curriculum, program reorganization, etc. changes as a response to changes in College/District policy, state laws, division/department/program level requirements or external agencies regulations?   How did the change(s) affect your program?

Change:	No changes.
Explanation:	All courses are transferable and as such governed by the articulation agreement with the various institutions we serve.

C. Based on the 2008 Comprehensive Program Review, Section I.C. "Main Areas for Improvement", briefly address your program's progress in moving towards assessment or planning or current implementation of effective solutions.

Explanation:	The number of in-class tests has been increased to assess student understanding of material presented every 2-weeks.

D. Career Technical Education (CTE) programs, provide regional, state, and labor market data, employment statistics, please see: www.deanza.edu/gov/IPBT/resources.html, "CTE Program Review Addenda", (will be available after 3/13/11).

Identify any significant trends that may affect your program relative to:

1) Curriculum Content;

2) Future plans for your program e.g. enrollment management plans.

☐ No significant changes

Impact:	Student math preparation is a serious problem for student success
Explanation:	Have "Intermediate Algebra" as minimum prerequisite for the Intro to Engineering class.

E. *Career Technical Education (CTE)*, provide recommendations from this year's Advisory Board (or other groups outside of your program, etc.) Briefly, address any significant recommendations from the group. Describe your program's progress in moving towards assessment or planning or current implementation of effective solutions.

☐ No significant changes

Impact:	
Explanation:	

III. **Select IIIA or IIIB below: (Note instructions and materials for this section will be given at the March 11th and 16th workshops, see www.deanza.edu/slo "Closing the loop . . . " Contact SLO Coordinators: Mary Pape or Tono Ramirez for more information.**

A. For programs whose PLOs primarily align to the ICCs: Attach the 2010-11 "PLO to ICC Matching" sheet(s) and "PLO Assessment Planning Calendar" sheet(s)

1 Describe the processes by which your program members have or will assess program level outcomes: (check those that apply)

☐ course-embedded ☐ surveys

Other, describe here:	Tests, Quizzes, Reports, Homework

2 Review the ECMS-SLO Summary Report or SSLO Summary Report (Division Deans shall be sent that report) What percentage of courses that should undergo a SLOAC process are:

☐ NA ☐ complete ☐ in progress ☐ 100 to be assessed

3 Below, briefly describe the level of engagement by your program staff and faculty with the outcomes assessment process (SLOAC, SSLOAC) since last year?

4 What program enhancements are you implementing as a result of the program level assessment process? Describe enhancements that do not require additional resources below:

summarize results:		Plan/Enhancement:	More tests
summarize results:		Plan/Enhancement:	

B. For programs whose PLOs primarily align to the Strategic Initiatives: Attach the 2010-11 "PLO to Strategic Initiative Matching" sheet(s) and "PLO Assessment Planning Calendar" sheet(s)

1 Describe the processes by which your program members have or will assess program level outcomes: (check those that apply)

☐ course-embedded ☐ surveys

Other, describe here: Tests, homework, quiz

2 Review the ECMS-SLO Summary Report or SSLO Summary Report (Division Deans shall be sent that report) What percentage of courses that should undergo a SLOAC process are:

☐ NA ☐ complete ☐ in progress 70 to be assessed

3 Below, briefly describe the level of engagement by your program staff and faculty with the outcomes assessment process (SLOAC, SSLOAC) since last year?

Very High

4 What program enhancements are you implementing as a result of the program level assessment process? Describe enhancements that do not require additional resources below:

summarize results:		Plan/Enhancement:	
summarize results:		Plan/Enhancement:	

Department Summary

IV. Attach 2008 Comprehensive Program Review Budget Data Form. Add a column of data that lists the amounts allocated for the 2010-11 academic year.

V. Resource Requests include: staff, faculty, materials, "B" Budget, facility refresh, Measure C equipment

A. Please submit up to three faculty and/or staff requests below in ranked order: (copy this section as needed)

1 Rank	☐ replacement ☐ growth	
Position:		
Department :		Contact Person, ext.	

1 Briefly state how this person will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

2 Highlight FTE, PT/FTE ratios and WSCH that support your request below:

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

4 Please note: It is an expectation that all resources that are allocated 2 or more years prior to the next comprehensive program review (2013-14) will be assessed relative to their contribution to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you may use to assess the effect of this additional staff/faculty position to your program below:

B. As applicable, list your requests for:

Materials, "B" Budget, facility refresh, Measure C equipment Refer to:

http://www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf

Please submit materials, "B" Budget, facility refresh, Measure C equipment, requests below in ranked order: (copy this section as needed). List 3 here, keep a prioritized list of all items on hand.

1 Rank		replacement	growth
Item Description:	Project kits; solar energy & robotics- increase student engagement & outreach		
Cost Estimate :	50K	Contact Person, ext.	8574

1 Briefly state how this resource will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

Will give students in the Intro to engineering and Circuit Analysis classes a hands-on experience.

2 Highlight FTE, PT/FTE ratios and WSCH that support your request below:

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

4 Please note: It is an expectation that all resources that are allocated 2 or more years prior to the next comprehensive program review (2013-14) will be assessed relative to their contribution to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you may use to assess the effect of this additional resource upon your program below:

Dean's Summary

VI. **Resource Requests include: staff, faculty, materials, "B" Budget, facility refresh, Measure C equipment**

A. Please submit up to three **faculty and/or staff** requests below in ranked order: (copy this section as needed)

    ☐ Rank   ☐ replacement ☐ growth

Position:	
Department :	Contact Person, ext.

1 In addition to the Department's rationale and from a <u>dean's perspective</u>, briefly state how this person will enhance or maintain the status quo of your program plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program goals/plans below:

2 Address   FTE, PT/FTE ratios and WSCH that support your request below:

3 In light of the department's statements about assessment results, describe any additional need or service to the College this person may bring to the Division below:

4 It is an expectation that resource allocations (awarded 2 or more years prior to the next Comprehensive Program Review) will be assessed relative to their contributions to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you, <u>as the Dean</u>, may use to assess the effect of this additional staff/faculty position to your program below:

B. As applicable, list your requests for:
   Materials, "B" Budget, facility refresh, Measure C equipment Refer to:
   http://www.deanza.edu/gov/techtaskforce/pdf/Measure%20C_Prioritization_Processes_ClgeCnclApproved6_10_10.pdf

   Please submit **materials, "B" Budget, facility refresh, Measure C equipment,** requests below in ranked order: (copy this section as needed) List 3 here, keep a prioritized list all items on hand.

Rank	replacement	growth
Item Description:		
Cost Estimate :	Contact Person, ext.	

From a <u>Dean's perspective</u>, are there additional factors to add to the Department's rationale for this resource request? How will the addition of this resource enhance or maintain the status quo of this program's plan to improve student learning relative to the campus Mission, Institutional Core Competencies, or Program Goals? Use the following three sections below to state:

1 Additional factors:

2 Highlight FTE, PT/FTE ratios and WSCH that support the request below:

3 If applicable, discuss PLOAC assessment results that support the program need for this resource below:

4 It is an expectation that resource allocations (awarded 2 or more years prior to the next comprehensive program review) will be assessed relative to their contributions to the program, its course or program level outcomes and its program review criteria. In this light, briefly state some of the criteria you, <u>as the Dean</u>, may use to assess the effect of this additional staff/faculty position to your program below: