

The De Anza Academic Senate

Approved Notes of the meeting of January 13th, 2014

Senators and Officers present: Anderson-Watkins, Bryant, Cruz, Dahlke, Donahue, Fouquette, Freeman, Glapion, Hanna, Karst, Lucas, Schaffer, Setziol, Sullivan, and Swanner,

Senators and Officers Absent: Buchanan, Centanni, Davis, Leonard, Sun,

DASB: Cynthia Huang **FA Liaison:** Anne Argyriou

Classified Senate: Curriculum Co Chair: Ram Subramaniam

Administrative Liaison: Coleen Lee-Wheat and Rowena Tomaneng

Director of Diversity, Social Justice, and Multicultural Ed.: Veronica Neal

Guests: Renee Augenstein and Randy Claros

Faculty and Staff Development:

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:33, a quorum being present.

I. Approval of Notes and Agenda: The Agenda was approved as distributed. There was no need to approve the notes of the previous meeting (December 2nd) as they had already been approved by mail.

II. Needs and Confirmations: Alicia de Toro was confirmed for service on the District Sustainability Committee. Bryant was confirmed for service on the Adaptive Services Technician Search and Selection Committee. No needs were referenced.

III. Committee Reports: - Bryant announced that the IPBT is scheduled to finalize the written materials for the Comprehensive Program Review (CPR) to be undertaken across the campus.

V. 2013-14 Work Plan Update: Cruz went over the status of each of seven objectives and outcomes on the plan. All were updated in terms of work done or currently in progress and said to be on target except for the Equity topic.

IV. ADT Training, Policies, and Processes: Cruz began by announcing that the presentation marked the formal beginning of the Academic Senate's comprehensive responsibility for matters pertaining to Associate Degrees for Transfer (ADT). She playfully dubbed the core group providing leadership the "Dream Team". Ram Subramaniam, Anu Khanna, Rebecca Fouquette, and Renee

Augenstein from that team were present along with Cruz. The presentation featured a slide show with numerous slides presenting many items, from broad overview and previously presented material to new information and projected department faculty responsibilities.

Cruz presented the broad overview of the SB1440 and 440 legislative mandates, the college's current orientation towards implementing those mandates, and pointed to where information could be found on the Academic Senate website.

Augenstein gave a detailed presentation of many of the daunting details of implementation and their ramifications for students and their educational plans as well as explicit and implicit faculty responsibilities. An example of new information was that courses can be submitted for Course Identification Numbering System (C-ID) approval without being part of a degree approval request.

Several documents were distributed. One was titled ADT Policies and dealt with practical information important for students. There was a question about the need for a division dean signature on an academic petition reviewed by a faculty member and headed for the Academic Council. One of them showed the plan and status of acquiring new degrees. After its presentation it was pointed out that the document was out of date, not informed by the passage of SB 440, and would need to be updated.

The last item of presentation highlighted the proposed responsibilities for department ADT faculty liaisons for programs for which ADT degrees have been developed and for programs that will be developing an ADT degree. Several Senators expressed their views on issues related to workload. The discussion led to the need for further discussion and consensus at another time. Cruz indicated that the scope of ADT responsibilities was such that the Senators should anticipate ADT related agenda items on a regular basis.

VI. Academic Senate Budget Report: Due to a lack of time, the item was held over.

VII. General Education Review: Committee and Timeframe: After an introduction during which Cruz reviewed November discussions, Setziol presented a document based on those discussions. The document was titled Academic Senate GE Review Proposed Structure and Timeline. It listed the divisions to be represented on a steering committee, a specific proposal for the makeup of that committee, and a timeline for the various phases of the effort. Cruz then called for volunteers to fill the number of slots allotted to the Executive Committee. The result was as follows;

Bryant – Applied Technologies

Donahue – Biological, Health, and Environmental Sciences and Workforce
Education

Cruz – Child Development

Woodward – Counseling

Leonard – Language Arts

Guevara – Physical Education and Athletics

The Curriculum Committee is expected to review the document and identify membership at the next Curriculum Committee meeting.

VIII. Meeting Recap: There was no meeting recap.

IX. Good of the Order: - Cruz announced that a number of Senators were not paying their Academic Senate dues and distributed deduction forms to remedy the situation.

- Cruz asked Senators help in filling Executive Committee vacancies.
- The delay in TB testing is now over.
- An HIV testing van will be on campus Thursday, January 23rd.
- The annual blood drive on campus will be Thursday, January 30th.

The meeting was adjourned at 4: 33