

The De Anza Academic Senate

Approved Notes of the meeting of June 8th, 2015

Senators and Officers present: Anderson, Bryant, Cruz, Damjanovic, Delas, Dolen, Donahue, Freeman, Guevara, Hunter, Koshin, Liu, Mitchell, Schaffer, Setziol

Senators and Officers Absent: Alexander, Langfelder/Zarghami, Pape, Nakase,
DASB: FA Liaison: Don Nickel

Classified Senate: Lorna Maynard **Curriculum Co Chair:**

Administrative Liaison: Coleen Lee-Wheat

Director of Diversity, Social Justice, and Multicultural Ed.: Veronica Neal

Guests: Melissa Epps, Dave Garrido, Rowena Tomaneng, Christina Espinosa-Pieb, Rich Hansen, David Ulate, Lisa Ly, Alicia de Toro, Susan Cheu, and Anu Khanna

Faculty and Staff Development: Jackie Reza

[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]

The meeting was called to order at 2:33, a quorum being present.

I. Approval of Notes and Agenda: Before addressing the item, Cruz announced that the need to have a final report from each of the Executive Committee project groups gave the group a choice between extending the present meeting by 20 minutes or more or have an additional meeting June 22nd. The consensus of the group was that, since only two members present would be unable to attend the 22nd, it would be better to have a meeting the 22nd.

The agenda was approved as distributed. The notes of May 4th were approved as distributed.

II. Needs and Confirmations: There were no confirmations and no announced needs.

III. Committee Reports: - The IPBT was said to be still in the process of discussing the best way to include the more comprehensive inclusion of an equity focus suggested by Neal and backed by the Executive Committee. In answer to a question, Bryant said there was no timeline for approving some as yet unknown number of new classified positions. Bryant was also asked if hiring numerous classified staff might put the college out of compliance with the 50% law (the requirement to spend at least 50.1% of apportionment monies on the direct cost of classroom instruction – i.e. faculty salaries). To be sure, Bryant and Cruz responded,

Bryant would have to report back but they thought the District was somewhere around 53% in its balance of spending related to the 50% law.

- At this point Cruz introduced a resolution honoring Jackie Reza for her many years of service to the college. Senators were invited to consume the remainders of refreshments left from a party thrown in Jackie's honor. After Cruz read the resolution, it was MSCU (Donahue/Neal) to adopt the resolution. It was decided that, in the final version given to Jackie, after the word "chingona" a parenthetical "gutsy" should be added. Finally, it was suggested that other long serving faculty who were active on the Executive Committee, such as Pauline Yeckley, should also be honored somehow by the Executive Committee. This idea was greeted positively by the group. The officers will peruse the list of retiring faculty and act accordingly.

IV. Debrief Equity Walk: The item presented those who went on the walk but had not yet had the opportunity to share their observations, to do so. It was observed that a common thread from the June 1st meeting reflections was poor or inadequate signage, including the placement of signs. It was also observed that the "blue boxes" on campus, there to alert campus security of trouble, did not always work and that there probably should be more of them. It was also observed that, even when the boxes did work, the dispatch of security personnel was not always timely. The idea of hiring a person to be a greeter of anyone who comes on campus was introduced. Finally, it was said that forecasting the effects of buildings, their orientations, and their placement on campus was extremely difficult and that the people who envisioned current buildings such as the Student and Community Services building may well have been thinking about the same set of issues currently felt about these buildings and designing them with many of those same issues in mind.

V. ASCCC Spring Plenary Approved Resolutions: Cruz focused on one issue only, that of establishing a committee to monitor State level awards for faculty. After some discussion, it was the sense of the Senate to form a group, perhaps a project group like one of the project groups of the current year.

VI. Curriculum Report: Anu Khanna was present to give the report. She started by showing a powerpoint presentation on the types and numbers of things with which the Curriculum Committee dealt in the 2014-2015 year, 563 items of curriculum, 42 new courses (16 of which were creating honors sections of existing courses), 109 revised certificates and degrees, 2 new Associate Degrees for Transfer (Journalism and Computer Science), and one new certificate (Clinical Laboratory Assistant). After that part of her report, Khanna turned to a self evaluation of Curriculum Committee processes – what is working and what could be improved. After Khanna's presentation, Cruz presented a draft resolution honoring her years of outstanding service as Curriculum Committee Co Chair. A number of the whereas clauses were lighthearted revelations of the non college business side of Anu. The resolution was adopted by acclamation.

VII. Final Exam Schedule: Rich Hansen presented a version of a new final exam schedule which incorporated aspects of the De Anza draft and the Foothill plan, making adjustments to allow for full two hour exam periods and 15 minute passing times. To do

this, the draft had to give up the notion of having exams start at the same time on one of the same days as the classes to which they were assigned in favor of having the class start time be included in the overall time of exams. After discussion including some expression of concern about potential conflicts, it was the consensus of the group to go ahead with the planned testing phase of implementation.

VIII. State Budget Report: Susan Cheu presented an overall rosy (best budget in many years) picture. An additional \$619M for the system from additional Prop98 money just since January was the first example cited. Several times Cheu reminded the group that the numbers were still tentative since they were the Governor's numbers and not yet even the numbers to be voted upon by the legislature. Increases since the Governor's budget proposal in January in every major category other than CoLA were highlighted. One number in particular stood out, close to \$900M in one time monies. How much of that money becomes discretionary remains to be seen as there will be set asides for things like STRS and CalPERS.

IX. Institutional Effectiveness Goals: David Ulate from the Office of Institutional Research made a presentation about Institutional Goals, the so called "scorecard" of institutional effectiveness focusing on student success rates. De Anza's current State highest level of 76% is the basis for a new goal of 77%.

X. Educational Master Plan Final Draft: Cruz projected new language and then asked if there were any final questions or concerns. There were none. It was MSCU (Donahue/Bryant) to approve the plan.

XI. Recap, Appreciations, and Good of the Order: - Cruz appreciated Rich Hansen for his work on the final exam schedule.

- The group was reminded of "Movie Afternoon" with the movie "McFarland" including popcorn and drinks, June 15th followed by a discussion.
- Lisa Ly, new research analyst focusing on 3SSP and Equity, was introduced to the group by Rowena Tomaneng
- Bryant reminded the group of the Carracci fund raising golf tournament June 12th.
- Senators were reminded to vote in both the FA and Senate elections.
- A DARE retreat was announced.

The meeting was adjourned at 4:30