

Shared Governance Task Force Mtg_6-3-2021

Attendees (names taken from ZOOM screen):

- Guest: Dawn Lee
- Guest: Veronica Avila
- Guest: Michele LeBleu-Burns
- Guest: Hyon Chu Yi-Baker
- Laureen Balducci
- Scott Olsen
- Melinda Hughes
- Mary Pape
- Tim Shively
- Mylinh Pham
- So Kam Lee
- Eric Mendoza
- Jim Nguyen
- Jennifer Mahato

Discussion:

Guests brought forward CAS Standards

CAS Functional Standards

Academic Advising Programs	Internship Programs
Alcohol and Other Drug Programs	Leadership Education and Development
Assessment Services	Learning Assistance Programs
Auxiliary Services Functional Areas	LGBTQ+ Programs and Services
Campus Activities Programs	Master's Level Higher Education and Student Affairs
Campus Information and Visitor Services	Professional Preparation Programs
Campus Religious, Secular, and Spiritual Programs	Multicultural Student Programs and Services
Career Services	Orientation Programs
Case Management Services	Registrar Services
Clinical Health Services	Sexual Violence-Related Programs and Services
College Unions: Programs, Services, Community Center	Student Conduct Programs
Conference and Event Programs	Testing Programs and Services
Counseling Services	Transfer Student Programs and Services
Disability Resources and Services	TRIO and College Access Programs
Financial Aid Programs	Undergraduate Admissions Programs and Services
Graduate and Professional Student Programs and Services	Veterans and Military-Connected Programs and Services
Health Promotion Services	Women's and Gender Programs and Services
International Student Programs and Services	

The General Standards (2018)

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|---|------------------------------------|
| 1. Mission | 7. Human Resources |
| 2. Program and Services | 8. Collaboration and Communication |
| 3. Student Learning, Development, and Success | 9. Ethics, Law, and Policy |
| 4. Assessment | 10. Financial Resources |
| 5. Access, Equity, Diversity, and Inclusion | 11. Technology |
| 6. Leadership, Management, and Supervision | 12. Facilities and Infrastructure |



In each Standard, there are the 12 principles.

De Anza College is now adopting CAS Standards for Student Services (Instruction is not adopting at this time).

What are the advantages? Why implement?

1. Based on information obtained through process – gaps can be found
2. Focused time/energy/resources for program review process
3. Guides Staff Development (professional development)
4. Guides Strategic Planning
5. Develop Learning Outcomes
6. Measure program and service effectiveness (there is great work being done!; there are some gaps that can be identified)

Comments:

How does the program review get brought into a shared governance platform where budget considerations are being discussed?

- CAS Standards provide framework – a program review is in integrated part of following the standards.

Program Review is written for Instruction; Student Services will be adopting CAS Standards

Similar to APPA Standards which provide the metrics around effectiveness for facilities (APPA - Association of Physical Plant Administrators for custodial/grounds/maintenance).

TASKS:

- PRT – If received, could use the funding for classified staff & part-time faculty participation in shared governance
- Survey – look at responses and create some metrics around the data
- Establish short-term goals and long-term goals for committee – find out when SG Task Force will be continuing
- Communicate with College Council the updated timeline
- Complete the 1st Proposal for the Shared Governance Process and share with College Council