

**DE Anza College SPRING 2018 Ms. Janak's Pre Algebra -Syllabus**  
**T TH 1:30 pm – 3.45 pm**

Course	Math 210.23
Instructor	Mrs. Nirmala Janak
e-mail	<a href="mailto:janaknirmala@fhda.edu">janaknirmala@fhda.edu</a>
Classroom	<a href="#">S 16</a>
Office Hours	TUESDAY & THURSDAY 3.45 -4.45pm
Room	S 16

**Course Objectives:** Use of basic arithmetic in application problems, estimation, the real number system, variables and linear equations, graphs of linear equations and the Cartesian coordinate system, the concept of function.

(CHAPTERS: 1,2,3,4,5,6,7,8 & 9) & Intro of Functions

( **Lessons that will be taught**)

**1.1 - 1.5 ; 2.1 - 2.5 ; 3.1 - 3.6 ; 4.1 - 4.6; 5.1 - 5.7; 6.1-6.6; 7.2 - 7.4 ; 8.1- 8.2 (examples from 8.3 ) 9.2 - 9.4 (No similar and congruent triangles in 9.2); Intro of Functions (Separate Notes)**

**Course Text :** Required Text: Prealgebra, Aufmann & Lockwood (6th edition) Check with school book stores.

**Student's Responsibilities: PLEASE READ THOROUGHLY THE INSTRUCTIONS GIVEN BELOW.**

\*\*\* You need to bring to the class, these following ( see below) ....on a daily basis **without fail**. 1) Textbook ; 2) Scientific(or graphing) Calculator; 3) Writing material (pen/ pencil; loose-leaf papers/note-book) every day to the class. If I see any day that you did not bring any of them ( I do not point out but I note down the names, and points will be deducted from your class activities (Bonus) Points. For each one of them one point is deducted.

**Note: Please see the instructions below for submitting HW problems..**

- a). LOOSE LEAF PAPERS WITH HW WILL BE GRADED (not Notebook) during Tests..
- b) Loose-leaf papers need to be Staple for each HW and submit. UNSTAPLED PAPERS ARE NOT CONSIDERED. It is useful to have a SMALL STAPLER throughout the course.
- c) Student's Name, number of the HW assignment ( HW-1, HW-2 etc) and Date need to be mentioned and highlighted on the top of the HW ASSIGNMENT..

d) Upon entering the class during the test day , HW is needed to be kept on the table, and by the end of the class it will be graded and given it back to the student on the same day.

e) No HW, no points. CANNOT BE MADE UP. Only clean and neat visible hand writing HW gets full 10 points each time. .

f) Homework problems are given at the end of each class. . It is the student's responsibility to do them without fail, and the students are given questions from that HW, at the beginning of next class as quizzes. . ( we will discuss more about this at the beginning of the first class) .

g) Students are encouraged to meet the instructor one-on-one, during the office hours, for help on the topics the student did not understand in the class. The missed topic ( because of the absence) will not be re-taught by the instructor in that help session during office hours..

Note: QUIZZES OR TESTS , HW's are **NOT** made up, even if it is an excused absence.

### **GRADING:**

**Grading is done in the following categories. (Total 650 pts)**

1. **ATTENDANCE: Attendance is counted as points. Total 10 points. (Each class half point)**

- **Attendance is strongly emphasized.** When you are absent, it is your responsibility to get the notes from other students who attend this same class. **Your classmates are your great resource.** If you need to understand the topic you missed, I strongly advise you to go to math lab ( student tutoring center) for help and learn.

2. **QUIZZES: Every day quiz. Counts as 5 points each. Total 100 points.**

3. **MID-TERM TESTS (4): (4 TIMES 100 = 400 POINTS): FOUR** Mid term Tests are given in this quarter. See the tentative schedule below. A consideration is given when you are absent for ONE MID - TERM TEST **under emergency situations** ( proof is needed). In such cases, The final exam score will be given for that one missed test. **ONLY ONE TIME.** You need to be present for the rest of the tests.

4. **FINAL EXAM: (100 points)** There will be a comprehensive final exam on the last day we meet. See the tentative schedule below. You **must take** the final exam to pass the course.

**5. HW Check:** 4 times (On the test day) : You need to submit HW on the day of the test. **Total points: 40 points**

### My Scores

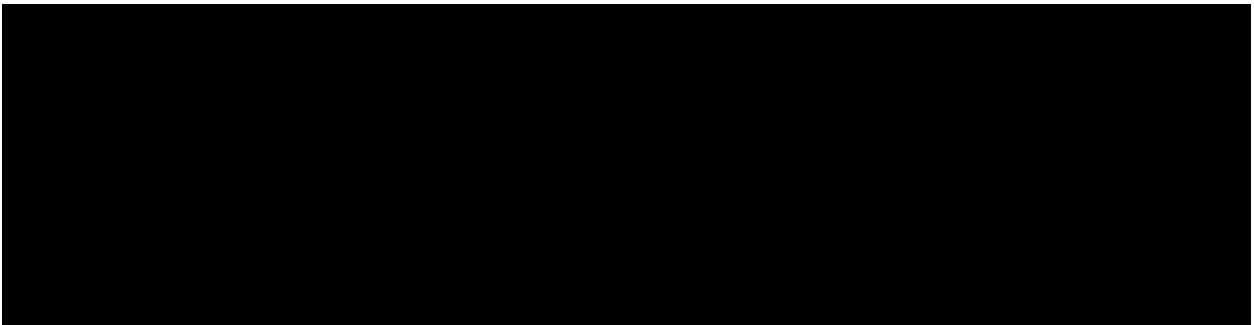
T.	10th	12th	TH	T. 17th	19th.	TH
T.	24th	26th	TH	T. May 1st	3rd	TH
T.	8th	10th	TH	T. 15th	17th.	TH
T.	22nd	24th	TH	T. 29th	31st	TH
T. JUN	5th	7th.	TH	T. 12th	14h	TH

**HW QUIZZES (HWQ) :( 5 pts each day) : Total: 100pts**

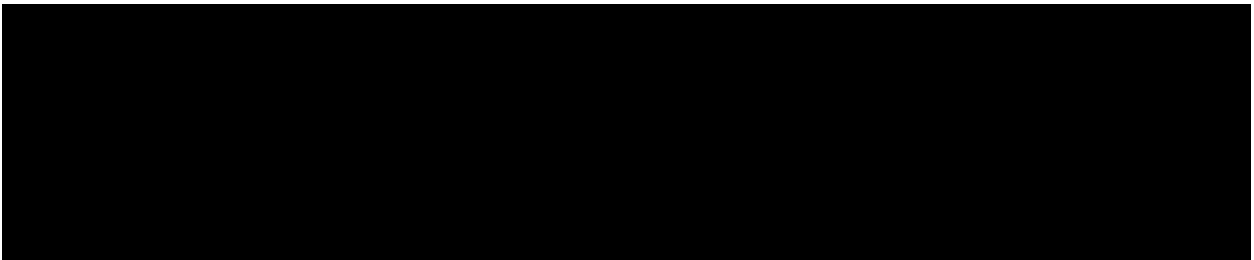
**Attendance Points: (1/2 pt each day): Total: 10pts**

T.	10th	12th	TH	T. 17th	19th.	TH
T.	24th	26th	TH	T. May 1st	3rd	TH
T.	8th	10th	TH	T. 15th	17th.	TH
T.	22nd	24th	TH	T. 29th	31st	TH
T. JUN	5th	7th.	TH	T. 12th	14h	TH

**4 Tests: ( 100 pts each) : Total: 400 pts**



**HW CHECK: 4 Times during the test day. : Total: 40 points**



**Grading at a Glance:**

Every day 1 quiz	5 points Each	20 times 5	100 points
Test-1	Date: TBA	One time	100 points
Test-2	Date: TBA	One time	100 points
Test-3	Date: TBA	One time	100 points
Test-4	Date: TBA	One time	100 points
Final Exam	Date: See the web	One time	100 points
HW Check	10 pts	4 times 10	40 points
Attendance	1/2 point	20 times	10 points
CW check (optional)	Final exam day	One time	5 pts**** (max)
Answering questions (Optional)	Any time during class	1 times 10	10 pts**** (max)
Full attendance (Optional)	Whole quarter	All classes	5 pts**** (max)

**Total : 650 points. ( Quizzes(100) + 4 Tests(400) + HW Check (40) + AttPts(10) + One Final Exam(100) = 650 pts**

**\*\*\*Extra credit Points/Optional/Bonus pts: Total: 20 points**

- 1. Answering the questions in the class (10 times=10 points)**
- 2. Full attendance in the whole quarter, with no absence at all (5 points)**

**3. Note book check (ONLY CW) at the end of the semester(5 points)**

**Final Exam day): See the web**

**Letter Grade: Course grades will be determined on a standard scale at the end of the quarter. (Total- 650 Points)**

387 - 419] = D	[420 - 451] = D+	[452 - 485] = C
[60% - 65%) = D	[ 65% - 70 %) = D +	[70% - 75%) = C
[486 - 516] = C+	[517 - 549] = B	[550 - 581] = B+
[75% - 80%) = C+	[ 80% - 85%) = B	(85% - 90% ) = B+
[582 - 614] = A	[615 - 650 ] = A+	
[90% - 95% ) = A	[95% - 100%] = A+	< 387 = F; Below 60% = F

**Important Insrructions: :**

**Note:1. \*\*Cell phones should be switched off before entering the class and the STUDENT SHOULD NOT use a cellphone AS a CALCULATOR AT any time. . If the cell phone is on, and if it is used for any purpose, it will be taken away for the entire class, and point will be deducted from the student's earned class activity scores ( BONUS / Attendance points) before giving it back to the student at the end of the class..**

**Note:2: The door will be CLOSED at the exact time of the class. If you are late, stand out side till every one finishes the quiz. By coming late, student loses quiz points, but attendance points are given. No quiz is dropped nor replaced by any other grade.**

**Note: 3: If any one leaves the class in the middle with out prior permission from the Professor, will be marked absent and points will be cut.**

**Note:4: If you know that you are going to be absent any day and/or on absent day send me an email stating the reason for your absence.**

**Note: 5: Consequent three absences, even excused, will result in getting dropped from the course.**

**Note: 6: All book bags need to be put away against the wall on adaily basis because of room space. Need to take out text book, note book and pen or pencil and calculator prior to keeping the backpacks away.**

**Note: 7: No food or drinks are allowed except water. Before coming to the class please use rest-room**

**Note: 8: No one is allowed to go out during Instruction/Lecture time.**

## **Important Dates**

**Monday, April 9** :: First day of Spring Quarter 2018

**Saturday, April 21** :: Last day to **add** quarter-length classes. *Add date is enforced.*

**Sunday, April 22** :: Last day to **drop** for a full **refund or credit** for all students (quarter-length classes only). Refund deadlines for all non quarter-length classes are in MyPortal, "View Your Class Schedule" link. *Drop date is enforced.*

**Sunday, April 22**:: Last day to **drop** a class with no record of grade. *Drop date is enforced.*

**Friday, May 4** :: Last day to **request pass/no pass** grade. *Request date is enforced.*

**Friday, June 1** :: Last day to **drop** with a "W." *Withdraw date is enforced.*

**Saturday - Monday, May 26-28** :: Memorial Day Weekend (no classes)

**Monday - Friday, June 25-29** :: **Spring Final Exams**

**Getting Help:** In addition to coming to office hours, you can get help at the *Math, Science & Technology Resource Center (MSTRC)* in S43. They are open M-Th 8:30am – 6:30pm and F 8:30am – 12:30pm.

**Cheating Policy:** Any student caught cheating on a quiz or an exam will receive 0 points on that quiz or exam. The same holds for any student who allows another student to cheat.

**College Policies:** Students *can not* take the same class more than three times for a grade, *including W*. Late adds and late drops *will not* be processed.

**\*\*\*NOTE: Instructor reserves the right to change the schedule as and when necessary.**

**Student Learning Outcome(s):**

\*Demonstrate and apply a systematic and logical approach to solving arithmetic and geometric problems.

\*Demonstrate and apply the knowledge and skills required to select the correct introductory formulas, procedures, and concepts from algebra and geometry and use them to solve problems.