



**ADMJ/POLI 1 INTRODUCTION TO
ADMINISTRATION OF JUSTICE
4 UNITS – SPRING 2025 DE ANZA COLLEGE**

WELCOME TO INTRODUCTION TO ADMINISTRATION OF JUSTICE

COURSE DESCRIPTION

The course will examine the history and philosophy of the administration of justice in the United States. There will be a study of the three components of the justice system, their role expectations and interrelationships, the process of criminal justice to include related Amendments of the Constitution, criminal data collection and its effect on the system, the nature and purpose of law, professionalism and ethics in the justice field, and the juvenile justice system. The course will explore Homeland Security development and implementation, ethics and leadership in criminal justice, and the need for critical thinking.

COURSE OBJECTIVES

1. Students will identify the history, purpose, role, and responsibilities of the police, court, and corrections components of the criminal justice system.
2. Examine the national criminal activity data collection systems, the analysis of the data collected, and how it affects the justice system.
3. Study the foundation of the establishment of law, Constitutional Amendments guaranteeing individual rights, categories of crime and punishments.
4. Examine and discuss professionalism, ethical standards and leadership, and critical thinking expectations for practitioners within the criminal justice profession.

STUDENT LEARNING OUTCOMES

Student Learning Outcome: Contrast the responsibilities of each component of the criminal justice system.

Student Learning Outcome: Evaluate the interrelationships that link the components of the justice system.

REQUIRED TEXTBOOK

CJ 2022 – JAMES A. FAGIN, MCHELE P. BRATINA



**ADMJ/POLI 1 INTRODUCTION TO
ADMINISTRATION OF JUSTICE
4 UNITS – SPRING 2025 DE ANZA COLLEGE**

STUDENT SUCCESS CENTER

Need help with this course? Student Success Center peer tutors are ready for you!

- Link to <http://deanza.edu/studentsuccess/>.
- Join the SSC Resources Canvas site - <https://deanza.instructure.com/enroll/MAF7Y8>
- Link to SSC Welcome Video - <https://www.youtube.com/watch?v=cHgTex-Rrlo>

- Tutoring: Go to the SSC homepage and click on the yellow link to join SSC Resources Canvas. Once there, click on Modules, then the SSC area for your course to see SSC Zoom tutoring links and schedules.

- Workshops, group tutoring and group study: See SSC Resources for current schedules and links. Most people learn better with others...give it a try!

- Support for online learning: Speak with a friendly peer tutor or SSC staff member about motivation and organization strategies for online classes. We get it and are going through the same things, so let's support each other!

- Need after-hours or weekend tutoring? See the Online Tutoring page for information about NetTutor (via Canvas) or Smarthinking (via MyPortal).

REPETITIVE COURSE WITH SUBSTANDARD GRADE

California Community College Board of Governors has revised Title 5 and will not fund students who persistently fail a course with a grade of D, F, No Pass (NP), No Credit (NC), or Withdraw (W).

ASSIGNMENTS/EVALUATION METHODOLOGY

Quizzes (5 x 10 points each)	50 points
Midterm Examination	50 points
Final Examination	70 points
Class Participation (judged by whether the student participates in class,	10 points



**ADMJ/POLI 1 INTRODUCTION TO
ADMINISTRATION OF JUSTICE
4 UNITS – SPRING 2025 DE ANZA COLLEGE**

watches lectures, watches video and reads articles provided, etc.)

GRADING SCALE

The below grading scale will be used to determine course grade.

A+= 180-175	B+ = 162-157	C+ = 144-136	D+ = 126-121	F = 108
A = 174-169	B = 156-151	C = 135-127	D = 120-115	
A- = 168-163	B- = 150-145	C- = N/A	D- = 114-109	

COURSE REQUIREMENTS

1. Watch class lectures via Zoom.
2. Read assigned lecture notes, handouts, videos or articles and suggested resources as provided by the instructor prior to each class session (consult this syllabus and the weekly “Modules” in Canvas)
3. Demonstrate a desire to participate and learn.
4. Successfully complete exams within deadlines given by instructor.
5. Participate in lectures WITH CAMERAS ON and engage verbally in the class.

INSTRUCTOR

I have been a Deputy District Attorney with the Santa Clara County District Attorney’s Office since 1999, spending almost half of that time prosecuting gang homicide cases. I have prosecuted thousands of cases ranging from DUI and misdemeanors to general felonies, white collar crime, gang, and murder.



ADMJ/POLI 1 INTRODUCTION TO
ADMINISTRATION OF JUSTICE
4 UNITS – SPRING 2025 DE ANZA COLLEGE

In addition to teaching at De Anza, I teach at Diablo Valley College, the San Jose Police Academy, the San Jose Police Department Community Service Officer Academy, the Santa Clara County District Attorney’s Office and for the California District Attorneys Association (CDAA).

You may email me at alemamir@fhda.edu or aalem@dao.sccgov.org. For office hours, I will meet with you via Zoom at a time and date agreeable.

SCHEDULE

WEEK	CLASS TOPIC	ASSIGNMENT(S)
1 4/9/25	Introduction to Criminal Justice NO LIVE CLASS – Class will be recorded and available as a link on Canvas	Review Syllabus; Read Chapter 1 Read <i>10 Reasons Cops are Different</i> ; Read <i>Why Take Notes & Cornell Note Taking</i>
2 4/16/25	Measuring Crime and Victimization	Read Chapter 2 Read <i>Ferguson PD DOJ Summary</i>
3 4/23/25	Crime: The Search for Understanding	Read Chapter 3 Take Quiz #1 (multiple choice covers chapters 1 & 2) Watch <i>Slavery by Another Name</i> video
4 4/30/25	Criminal Law: Crimes and the Limits of Law	Read Chapter 4 Watch <i>Personal Reflection: “The Impossible Dream”</i> ; Read <i>San Jose State Mistrial Hung Jury</i> article
5 5/7/25	An Overview of Law Enforcement	Read Chapters 5 and 6



ADMJ/POLI 1 INTRODUCTION TO
ADMINISTRATION OF JUSTICE
4 UNITS – SPRING 2025 DE ANZA COLLEGE

	Oversight and Professionalism of Law Enforcement	<p>Read <i>When Autism Grows up and Encounters Cops</i> article;</p> <p>Take Quiz #2 (multiple choice covers chapters 3 & 4)</p>
6 5/14/25	<p>The Court System</p> <p>Courtroom Participants and the Trial</p>	<p>Read Chapters 7 and 8</p> <p>Watch <i>Lockup: Life Inside Folsom Prison</i> video;</p> <p>Take Quiz #3 (multiple choice covers chapters 5 & 6)</p>
7 5/21/25	NO CLASS MEETING. MIDTERM WEEK	Take Midterm Exam (covering chapters 1-8)
8 5/28/25	<p>Sentencing</p> <p>Jails and Prisons</p>	<p>Read Chapters 9 & 10</p> <p>Read <i>What We Can Learn from Norway's Prison System</i> article</p>
9 6/4/25	Community Corrections	<p>Read Chapter 11</p> <p>Watch <i>What Do Probation Officers Do?</i> and <i>Ride Along with Probation Officer Merredith Murdock</i> videos</p> <p>Take Quiz #4 (multiple choice covers chapters 7-10)</p>
10 6/11/25	<p>Reentry, Desistance-Focused Criminal Justice, and Reintegration</p> <p>NO LIVE CLASS – Class will be recorded and available as a link on Canvas</p>	<p>Read Chapter 12</p> <p>Read <i>The Culture of Policing is Broken</i> article</p>
11 6/18/25	<p>The Juvenile Justice System</p> <p>Trending Topics</p>	<p>Read Chapters 13 & 14.</p> <p>Take Quiz #5 (multiple choice covers chapters 11 & 12)</p>



ADMJ/POLI 1 INTRODUCTION TO
ADMINISTRATION OF JUSTICE
4 UNITS – SPRING 2025 DE ANZA COLLEGE

12 6/25/25	NO CLASS MEETING. FINALS WEEK Finals Week	Final Examination – essay and multiple choice/Fill-in-the-answer
---------------	---	---